



South Jersey Ski Club Volunteer Positions

Social Director	Avalanche Editor	Membership Chairperson
<ul style="list-style-type: none"> • Appoint the Assistant and the committee members - subject to approval by the Board of Directors. • Coordinate all duties for the social committee • Prepare annual working budget for the committee • Lead monthly social committee meeting • Facilitate social activities & major events for the club • Attend monthly board meetings to submit a Report 	<ul style="list-style-type: none"> • Have access to a computer with a publishing application • Create & Send pdf file to printer for printing • Work with the Board, Ski & Social Committee for monthly info for the Avalanche. • Answer communications from members regarding their articles or ads. • Attend monthly board meetings to submit an Avalanche Report 	<ul style="list-style-type: none"> • Attend the general meetings and to maintain a membership table to greet, answer questions, and supply membership forms /cards • File transactions and tally the dues and then turn them into the clubs treasurer. • Correspondence from members and perspective members. • Maintain a membership database, produce membership lists, mailing lists and mailing labels. Maintain a file of the membership forms. • Attend monthly board meetings and to submit a membership report for the board to review.
Social Volunteers		Meeting Cashiers
<p>General:</p> <ul style="list-style-type: none"> • Run a Happy Hour • Run an Outdoor /Sporting Event • Run an Arts Event • Make Flyers • Assist / Greeters at Meetings • Assist at Various Events 		<ul style="list-style-type: none"> • During each regular meeting cashiers help the treasurer collect and balance the money received. • We need 2 people each meeting • No experience necessary, great way to help the club.

