

Trip Sign up Guidelines

1. Signups are as follows:
 - a. Membership opens at 6:00 PM
 - b. Trip leaders will all open their tables at 7:00 PM
 - c. Lines may begin to form at any time prior to schedule times.
2. In order to sign up for a trip the following three items (a, b, and c) must be presented to the trip leader
 - a. Proof of membership.
 - i. Registration is only available from membership
 - ii. If you wish to both join the club and sign for a trip on opening night, you must join first – at the membership table
 - iii. Why not save time and send in your membership ahead of time
 - b. Signed and completed registration form
 - c. Deposit as check, credit card or club credit
3. Deposits and payments (see each trip flyer for more detailed info).
 - a. For weekend trips, a non-refundable deposit will guarantee your space.
 - b. For extended trips – which varies- your first payment is non-refundable.
 - c. Payment and cancellation schedules to the vendors for extended trips vary. Generally, payments will be spread out over 4 or more intervals which are synchronized with meeting dates and when we need to pay the vendors.
 - d. Any payment within 48 hours of your departure must be paid via credit card to the treasurer.
 - e. Details of the payment and cancellation schedules for all trips are available at the meeting, on the website, or by contacting the trip leader.
 - f. Please bring separate checks
 - i. Separate check for your membership fee
 - ii. Separate checks for EACH trip you sign up for.
 - iii. You may bring one check to cover all, but it will require a trip to the treasurer's table
 - g. Credit card payments
 - i. Keep in mind there is 3% convenience fee added to all credit card transactions.
4. Cancellations
 - a. The cancellation schedules on the flyers list the maximum amount of money you are responsible for if you cancel and are not replaced.
 - b. Cancellation fees are necessary to cover fees charged by the vendor for unused spaces or change fees of the ground or air portions of the trip.
 - c. Late cancellations generally incur airline ticket change fees which can range from \$200 or more each dependent upon airline
 - d. In the unfortunate event you must cancel, the earlier you do so, the greater the likelihood you can be replaced and mitigate your losses.
 - e. Please make sure you clearly understand payment and cancellation schedules when registering for a trip.
 - f. If you are considering trip cancellation insurance, policies vary; generally, the earlier you get the policy the more cost effective and inclusive it will be.
5. Early Bird Pricing
 - a. EB (early bird) pricing is in effect through September 12th for all trips.
 - b. If you are a member of the Eastern Pennsylvania Ski Council, membership in SJSC is waived. However, EB pricing is only available for SJSC members
6. Land Only for distance trips or no bus for weekend trips
 - a. Trip leaders may accept land only (or no bus) arrangements only if one of the following is met
 - i. The member lives outside of the immediate area (TBD by ski chairperson if the definition of "outside the immediate area" is not clear) OR
 - ii. The air portion of the trip is full but there are rooms available in the resort

If not traveling with the club, members should be prepared with alternative travel arrangements from the arrival airport to the resort if they are delayed. The club will allow members with alternate air arrangements on the bus from the airport to the resort if space is available. However, the bus cannot wait for members who arrive at the arrival airport late

The reason for this is that the club uses group airfare. If members use FF miles, then the trip may fill the allocated rooms in the resort and not be able to meet contractual air requirements

7. Club members may sign up only one other person on the opening night.
 - a. If signing up for another person, the other person must be a member, must have a deposit, and must have a signed registration/hold harmless form signed and completed.
8. Domestic requirements for Western trips- Park City, Vail and Mt Bachelor
 - a. Trip participants must provide the trip leader with a photocopy of whatever government approved photo ID they plan on using to get through screening at the airport AT SIGN-UP.
 - b. Tickets will be issued in this name
 - c. If you arrive at the airport and use a different government approved ID and the name on this other ID is different from the one presented to the trip leader – And if there is a change ticket fee, the fee will be the responsibility of the member
 - d. Example: A member's passport has the member listed as Jonathan William Smith and a copy of the passport is provided to the club. The member forgets his passport and uses his driver's license to get through security. The driver's license is in the name John Smith. The TSA refuses to honor this ID but allows the member to re-ticket. Re-ticketing costs \$100. The member will be responsible for this fee
9. International requirements for International Trips – Madonna Di Campiglio/London and Whistler
 - a. Prior to ticketing (a few weeks before the trip leaves – but preferably much sooner!) trip participants must provide the trip leader with a photocopy of the cover page of their passport. Save yourself a step and please bring a copy of your passport to sign up.
 - b. All information on the cover page must be legible and no information may be obliterated
 - c. The vendor will not issue a ticket without a legible copy of the passport
 - d. For holders of U.S. passports, the expiration date is on the inside front cover, next to the passport holder's photo. The majority of international destinations will not allow U.S. travelers to enter if their passports do not have at least six months of validity left on them. That means if your passport is set to expire less than six months after a planned vacation to a foreign country, you may not be allowed entry to that country.